

EDMONDSTOWN NATIONAL SCHOOL

ANNUAL ADMISSION NOTICE

in respect of admissions to the 2021/2022 school year



Admission Policy and Application Form

A copy of the school's **Admission Policy** and the **Application Form for Admission** for the 2020/2021 School Year is available as follows: –

To download at: www.edmondstownns.ie

On request: By emailing edmondstownns@hotmail.com or writing to:

Mrs Philomena Cleary, Principal,

Edmondstown National School,

Edmondstown Road,

Rathfarnham,

Dublin 16

PART 1 - Admissions to the 2021/2022 school year

Application and Decision Dates for admission to 2021/2022

The following are the dates applicable for admission to Junior Infants

The school will commence accepting applications for admission on	Monday October 5th 2020
The school shall cease accepting applications for admission on	Friday October 23rd 2020
The date by which applicants will be notified of the decision on their application is	Friday November 13th 2020
The period within which applicants must confirm acceptance of an offer of admission is	2 weeks from date on letter of offer

***Failure to accept an offer within the prescribed period above may result in the offer being withdrawn. Note: the school will consider and issue decisions on late applications in accordance with the school's admission policy.**

Number of places being made available in 2021

The number of places being made available in junior infants is	16
The number of residential places is (boarding schools only)	N/A
The number of non-residential places is (boarding schools only)	N/A
The number of places being made available in the special class* catering for children with [insert category or categories of SEN catered for in the special class] is	N/A

PART 2 - Admissions to 2020/2021 school year

In respect of the 2020/2021 Admissions: **All children received a place**

Information regarding the admission process for the Intake Group for Junior Infants 2020 school year

N/A if all children received a place

In respect of 2020/2021 school year, the total number of applications for admission received by the school was _____

Breakdown of places allocated for the xx/xx school year:	
Number of places available:	
Number of applications received:	
Number of Offers made and accepted under each criteria:	A description of each criterion used and the number of places offered and accepted under that criterion must be entered here. Example, as follows: Criterion One: Applicants living in the catchment area – 40 places offered, 38 places accepted. Criterion Two: Applicants with siblings attending the school – 20 places offered, 20 places accepted.
Total number of offers made	
Number of names placed on waiting list for the school year concerned.	

APPENDIX A

1. A. Procedures for admission of students to school's intake year:

The procedures of the school in relation to the admission of Junior Infant students are as follows:

The school's Admission Policy and Admission Form can be downloaded from the school website www.edmondstownns.ie, by emailing edmondstownns@hotmail.com or contacting the school office on (01) 4933255.

Applicants are required to submit a fully completed, signed and dated Application Form. Applications will be deemed incomplete if all requested documentation and information has not been received. The following documents must accompany a completed application:

- Birth Certificate/Adoption Certificate – original
- Baptismal Certificate – where applicable (a photocopy will suffice).
- An original Utility Bill (Gas, Electricity, Refuse) in the name of either or both parents/guardians, dated within three months of the application date, (where bills are received electronically, parents/guardians must sign the printed copy of the e-bill when submitting) and
- any one of the following, in the name of either or both parents/guardians, dated within three months of the application date:
 - an original bank statement
 - an original Tenancy Agreement
 - an original document issued by a Government Department eg Revenue, Social Welfare
 - an original valid TV Licence
- Two passport photographs with your child's name written on the back
- Completed parental check-list agreement form
- Stamped self-addressed envelope for return of original documentation.

The completion of an application form does not confer an automatic right to a place in the school. The Board of Management will examine all applications and the supporting documentation. The Board of Management reserves the right to request further documentation in support of the application. The onus rests on the applicant to prove conclusively to the Board of Management that all documentation is accurate and correct.

False or misleading information will lead to the application being deemed null and void.

- An offer of a place or a decision to refuse admission will be notified within 21 days of the closing date of applications.
- Acceptance of a place must be confirmed in writing within 14 days from the date of the letter of offer by completing and returning an Enrolment Acceptance Form.
- Failure to return a completed Enrolment Acceptance Form within 14 days may result in the place being forfeited and/or reallocated.
- It is the responsibility of parents/guardians to make a new application each year in the event of not securing a place in the year first requested.
- Where a place is not immediately available the applicant's name will be placed on a waiting list or added to an existing list in accordance with the order of priority assigned in the School's Admissions Policy.